



Pupil Transportation ▶ Transportation Director Log Monthly Report

<input type="checkbox"/> Start	Minutes	Location	Topic	Short Description	Vehicle
Start : 2/23/2016 (5)					
2/23/2016 7:00 AM	210	Bus Gar	Email, Fuel Reports, Other (Provide Description), Purchase Orders	monitor bus radio, checked email, finished PO's, finished fuel reports and ordered fuel for all 3 locations	
2/23/2016 10:30 AM	150	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 22	Bus 22
2/23/2016 1:00 PM	60	Bus Gar	Travel	took mail over to SAB for Justin	
2/23/2016 2:00 PM	30	Bus Gar	Lunch	took lunch break	
2/23/2016 2:30 PM	90	Bus Gar	Email, Logs, Other (Provide Description), Phone - Others	made appt. for bus 17 while there is no school on Thursday, checked email, finished logs, monitor bus radio, worked 9hrs	
Start : 2/24/2016 (5)					
2/24/2016 6:00 AM	150	Bus Gar	Phone - Staff, Road Check: Weather	checked weather (heavy rain), roads and creeks for flooding, spoke w/ drivers about particular places on their routes that have potential for flooding	
2/24/2016 8:30 AM	240	Bus Gar	Other (Provide Description), Travel, Vehicle Diagnostics	worked on blue GMC checked charging system - getting hard to start, picked up a new battery	
2/24/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
2/24/2016 1:00 PM	90	Bus Gar	Meeting - Others, Meeting - Staff	met w/ Paul and the gentlemen who are installing the new fuel system	
2/24/2016 2:30 PM	60	Bus Gar	Vehicle Diagnostics	worked on blue GMC, installed new battery, still slow starting -seems like a ground issue, monitor bus radio, worked 9.5hrs	
Start : 2/25/2016 (1)					
2/25/2016 7:30 AM	480	Bus Gar	Lunch, Vehicle Pick Up/Delivery	No School (parent teacher conference), went to MES checked over bus 6 and 17 -took #6 to Central tire, sent Daniel w/ bus 17 to Va Truck, took lunch break, worked 8hrs	Bus 06; Bus 17
Start : 2/26/2016 (6)					
2/26/2016 5:00 AM	60	Bus Gar	Road Check: Weather	checked roads and weather conditions, spoke w/ Mrs. Hirsh -notified drivers of a 2hr. delay due to a few slick spots	
2/26/2016 7:30 AM	180	Bus Gar	Other (Provide Description), Phone - Staff	spoke w/ driver -bus will not start told them to get a bus from MES lot, went to Douthat to drive a route, got a call bus 19 loosing power, dropped students @ MES, met bus 19- took him and his students to BCHS	
2/26/2016 10:30 AM	180	Bus Gar	Meeting - Staff, Other (Provide Description), Vehicle Diagnostics, Vehicle Pick Up/Delivery, Vehicle Repair	met w/ Daniel- got tools, took bus 17 and bus 6 back to MES, looked at and repaired bus 15-no start, looked at bus 19 -fuel pressure issue-took to garage for repairs	Bus 19
2/26/2016 1:30 PM	30	Bus Gar	Lunch	took lunch break	
2/26/2016 2:00 PM	30	Bus Gar	Vehicle Repair	worked on bus 19	Bus 19
2/26/2016 2:30 PM	180	Bus Gar	Other (Provide Description)	went to MES got bus 6 and drove Douthat route, worked 11hrs.	
Start : 2/29/2016 (5)					
2/29/2016 7:00 AM	90	Bus Gar	Email, Other (Provide Description), Road Check: Weather	monitor bus radio, checked road conditions on Pig Run (mud), checked email	

2/29/2016 8:30 AM	180	Bus Gar	Logs, Other (Provide Description), Reports	worked on recommendations for board meeting, worked on files for new hires, finished logs from last week, sent Daniel to BCHS to get trash truck for repairs	
2/29/2016 11:30 AM	60	Bus Gar	Vehicle Pick Up/Delivery, Vehicle Repair	helped Daniel finish BCHS trash truck and took back to BCHS	10-Truck-Chevy Silverado-BCHS
2/29/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
2/29/2016 1:00 PM	120	Bus Gar	Email, Fuel Reports, Logs, Vehicle Diagnostics, Vehicle Repair	worked on blue GMC, worked on fuel sheets to put out tomorrow, checked email, finished logs, monitored bus radio, worked 8.5hrs.	
Start : 3/1/2016 (4)					
3/1/2016 7:00 AM	180	Bus Gar	Fuel Tank Measurement, Other (Provide Description), Parts Ordering, Vehicle Diagnostics, Vehicle Repair	monitor bus radio, bus 22 having problems, stuck fuel tanks @ BCHS and VES, worked on bus 22 and ordered parts	Bus 22
3/1/2016 10:00 AM	180	Bus Gar	Email, Other (Provide Description), Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	checked email, looked over drivers still needing to take trips before making out schedule, worked on bus 3	Bus 03
3/1/2016 1:00 PM	30	Bus Gar	Lunch	took lunch break	
3/1/2016 1:30 PM	120	Bus Gar	Email, Logs, Meeting - Staff, Other (Provide Description), Vehicle Fluid Top Off, Vehicle Inspection	spoke w/ Mr. Ryder about how everything is going, worked on bus 16, checked email, finished logs, worked 8.5hrs	Bus 16
Start : 3/2/2016 (2)					
3/2/2016 7:00 AM	480	Bus Gar	Leave - Personal, Other (Provide Description)	Notified Mrs. Hirsh something came up and I have Jimmie covering the garage and I will be using 8 of the 12hrs. that I worked plowing snow on Sunday 1/24/2016	
3/2/2016 9:00 AM	120	Bus Gar	Vehicle Oil Change	Daniel Changed Oil in Ford 500 <small>NEW</small>	07-Car-Ford 500-SUPT
Start : 3/3/2016 (4)					
3/3/2016 9:00 AM	240	Bus Gar	Leave - Personal, Other (Provide Description)	Notified Mrs. Hirsh that Daniel and I switched hours today and I used the other 4hrs. from the 12hrs. I plowed snow on Sunday 1/24, had Daniel notify driver to be on standby due to forecast	
3/3/2016 1:00 PM	60	Bus Gar	Phone - Staff, Road Check: Weather, Vehicle Diagnostics, Vehicle Repair	checked weather,spoke w/ Paul twice today - school will be on a regular schedule and no activities -notified drivers	
3/3/2016 2:00 PM	90	Bus Gar	Athletic Schedules, Other (Provide Description)	worked on sports schedule, put snow plows on both trucks	
3/3/2016 3:30 PM	90	Bus Gar	Email, Logs, Other (Provide Description), Phone - Staff, Reports	checked email, monitor radio, looked over and signed driver reports, finished logs for the past couple days, notified car driver he does not have to pick up the student for VSDB tomorrow, worked 4hrs.	
Start : 3/4/2016 (6)					
3/4/2016 7:00 AM	120	Bus Gar	Other (Provide Description), Phone - Staff, Road Check: Weather	No School -(8:30pm - 9:30pm) spoke w/ a couple of drivers and Paul -notified drivers school will be closed, checked parking lots at SAB, BCHS and VES	
3/4/2016 9:00 AM	60	Bus Gar	Fuel Reports	finished fuel reports for February	
3/4/2016 10:00 AM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 5	Bus 05
3/4/2016 11:30 AM	60	Bus Gar	Vehicle Repair	worked on 2013 GMC	2013-Truck-GMC Sierra-Brown-Maint
3/4/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
3/4/2016 1:00 PM	120	Bus Gar	Email, Logs, Vehicle Fluid Top Off, Vehicle Repair	worked on 2013 GMC, checked email, finished logs for today, worked 8hrs	2013-Truck-GMC Sierra-Brown-Maint

☐ Start : 3/7/2016 (5)

3/7/2016 7:00 AM	60	Bus Gar	Other (Provide Description)	monitor bus radio, checked bus lots for excessive mud	
3/7/2016 8:00 AM	180	Bus Gar	Other (Provide Description)	worked on bus lot @ BCHS dragging gravel that was pushed up to cover muddy places in lot	
3/7/2016 11:00 AM	90	Bus Gar	Other (Provide Description), Vehicle Cleaning, Vehicle Fluid Top Off, Vehicle Inspection	cleaned blue GMC, plow, spreader and put away, worked on bus 8	Bus 08
3/7/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
3/7/2016 1:00 PM	150	Bus Gar	Email, Logs, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 10, worked on 00 Taurus, checked email, monitor bus radio, finished logs for today, worked 9hrs.	Bus 10; 00-Car-Ford Taurus Green -SAB

☐ Start : 3/8/2016 (5)

3/8/2016 7:00 AM	120	Bus Gar	Meeting - Staff, Other (Provide Description), Vehicle Pick Up/Delivery	monitor bus radio, met w/ drivers @ MES hand out trip forms and explained where they would go, looked at bus 12 where it had been stuck in the mud, picked up bus 6 for inspection	
3/8/2016 9:00 AM	150	Bus Gar	Vehicle Cleaning, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 7	Bus 07
3/8/2016 11:30 AM	60	Bus Gar	Fuel Reports, Reports	looked over MES driver reports and finished MES fuel reports	
3/8/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
3/8/2016 1:00 PM	150	Bus Gar	Email, Logs, Phone - Staff, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	worked on bus 6, had a conf. call w/ Mrs. Hirsh, Sharon and Justin about training pay, checked email, finished logs, took bus 6 back to MES, worked 8.5hrs.	Bus 06

☐ Start : 3/9/2016 (5)

3/9/2016 7:00 AM	90	Bus Gar	Email, Other (Provide Description)	monitor bus radio, checked email and got driver reports together to send to SAB	
3/9/2016 8:30 AM	120	Bus Gar	Phone - Staff	worked on bus 15 and replaced gas fill cap @ BCHS, spoke to Jane about sped transportation needs	Bus 15
3/9/2016 10:30 AM	120	Bus Gar	Meeting - Others, Vehicle Diagnostics	worked on bus 4 -electrical problem, met w/ Fred from ECCI about new chemicals	
3/9/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
3/9/2016 1:00 PM	150	Bus Gar	Email, Logs, Other (Provide Description), Phone - Staff, Vehicle Diagnostics, Vehicle Repair	worked on bus 4, worked on sped transportation, checked email, finished logs, monitored bus radio, worked 8.5hrs	Bus 04

☐ Start : 3/10/2016 (6)

3/10/2016 7:00 AM	120	Bus Gar	Meeting - Others, Other (Provide Description), Vehicle Pick Up/Delivery	monitor bus radio, brought bus 2 over for inspection, stopped by SAB for drug testing, spoke w/ Tom about new testing regs.	
3/10/2016 9:00 AM	150	Bus Gar	Vehicle Cleaning, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 2	Bus 02
3/10/2016 11:30 AM	60	Bus Gar	Vehicle Diagnostics	worked on silver Taurus	05-Ford Taurus Silver -SAB
3/10/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
3/10/2016 1:00 PM	90	Bus Gar	Phone - Staff, Vehicle Repair	worked on silver Taurus, spoke w/ Sharon about Krista taking care of the transportation needs at MES	05-Ford Taurus Silver -SAB
3/10/2016 2:30 PM	60	Bus Gar	Meeting - Staff, Other (Provide Description), Vehicle Pick Up/Delivery	took bus 2 back to MES to be used on a route, spoke w/ drivers, monitored bus radio, worked 8.5hrs	

☐ Start : 3/11/2016 (5)

3/11/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description), Reports	monitor bus radio, checked email, filed invoices	
3/11/2016 9:00 AM	210	Bus Gar	Email, Meeting - Others, Other (Provide Description)	met w/ Billy from Whittings -installed a new meter on diesel pump @ VES, emailed Jane and	

				Allison about Krista driving the student @ MES starting on Monday	
3/11/2016 12:30 PM	60	Bus Gar	Other (Provide Description)	worked on replacing the nozzle on our bulk oil tank	
3/11/2016 1:30 PM	75	Bus Gar	Lunch, Phone - Staff	spoke w/ Allison and Krista about transportation need for MES starting on Monday, took lunch break	
3/11/2016 2:45 PM	75	Bus Gar	Email, Logs, Vehicle Fluid Top Off	topped off fluids on bus 3, spoke w/ driver about having bus 4 here on Monday for repairs -parts just came in, checked email, monitor radio, finished log, worked 9hrs	
Start : 3/14/2016 (6)					
3/14/2016 7:00 AM	90	Bus Gar	Other (Provide Description), Phone - Others, Phone - Staff, Road Check: Weather	monitored bus radio, checked Rt 624 for a leaning tree causing problems for the buses getting through, notified VDOT and drivers	
3/14/2016 8:30 AM	180	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 15	Bus 15
3/14/2016 11:30 AM	60	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change	worked on blue Impala	2012-Car-Chevy Impala -Blue-SAB
3/14/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
3/14/2016 1:00 PM	120	Bus Gar	Other (Provide Description), Travel, Vehicle Diagnostics, Vehicle Repair	went to BCHS -worked on broken mirror on bus 19, got mouse traps for van 20, checked over silver Taurus -time for a service	
3/14/2016 3:00 PM	60	Bus Gar	Email, Logs, Other (Provide Description), Phone - Others	checked email, finished logs, call from sheriff office called south end school zone lights not working, reset time, worked 9hrs	
Start : 3/15/2016 (4)					
3/15/2016 6:30 AM	150	Bus Gar	Other (Provide Description), Phone - Staff, Travel, Vehicle Pick Up/Delivery	call from driver -can not drive route this morning, monitor bus radio, got spare from MES and drove 42 route, came back to the garage	
3/15/2016 9:00 AM	210	Bus Gar	Vehicle Repair	worked on bus 4, test drove and took back to BCHS and brought bus 19 back for repairs	Bus 04
3/15/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
3/15/2016 1:00 PM	180	Bus Gar	Email, Logs, Other (Provide Description), Shop Cleaning, Vehicle Fluid Top Off, Vehicle Oil Change, Vehicle Repair	worked on bus 19, worked on silver Taurus, cleaned shop, checked email, finished logs, worked 9.5hrs	Bus 19; 05-Ford Taurus Silver-SAB
Start : 3/16/2016 (5)					
3/16/2016 7:00 AM	90	Bus Gar	Email, Other (Provide Description), Vehicle Diagnostics	monitor bus radio, checked email, ran diag. on blue GMC	07-Truck-GMC Blue-TRANS
3/16/2016 8:30 AM	60	Bus Gar	Other (Provide Description), Vehicle Pick Up/Delivery	took Jimmie to pick up his car after driving this morning, went to SAB picked up Fuel Master parts for each site to be installed	
3/16/2016 9:30 AM	180	Bus Gar	Meeting - Others, Other (Provide Description), Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 16, met w/ SnapOn rep. about updating our diag. machine and other offers on new machines, dropped off fuel master parts @ BCHS and bus garage	Bus 16
3/16/2016 12:30 PM	150	Bus Gar	Lunch, Travel, Vehicle Repair	took blue GMC to Covington to have transmission flushed, took lunch break	
3/16/2016 3:00 PM	60	Bus Gar	Email, Logs, Parts Ordering, Vehicle Diagnostics	ran diag. on blue GMC, checked email, finished logs for today, worked 9hrs	07-Truck-GMC Blue-TRANS
Start : 3/17/2016 (3)					
3/17/2016 7:00 AM	150	Bus Gar	Other (Provide Description), Phone - Staff	monitor bus radio, spoke w/ several drivers about trips and subs	
3/17/2016 9:30 AM	270	Bus Gar	Meeting - Others, Meeting - Staff, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change, Vehicle Pick Up/Delivery, Vehicle Repair	worked on bus 12, met w/ Larry from Central Tire, called sub drivers	Bus 12

3/17/2016 2:00 PM 90 Bus Gar Email, Lunch, Vehicle Pick Up/Delivery checked email, finished logs, took bus 12 back to MES, monitor bus radio, worked 8.5hrs

☒ Start : 3/18/2016 (7)

3/18/2016 6:30 AM 150 Bus Gar Other (Provide Description), Phone - Staff, Vehicle Pick Up/Delivery drove Douthat Route, monitor bus radio, got bus 17 from MES for inspection, spoke w/ Paul about new fuel system

3/18/2016 9:00 AM 90 Bus Gar Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair worked on bus 18 Bus 18

3/18/2016 10:30 AM 60 Bus Gar Phone - Others, Vehicle Diagnostics, Vehicle Inspection, Vehicle Repair worked on bus 17 Bus 17

3/18/2016 11:30 AM 120 Bus Gar Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair worked on bus 19 Bus 19

3/18/2016 1:30 PM 30 Bus Gar Lunch took lunch break

3/18/2016 2:00 PM 30 Bus Gar Athletic Schedules, Email, Logs, Vehicle Diagnostics, Vehicle Repair worked on blue Taurus, checked email, revised travel schedule, finished logs for today, worked 11hrs 01-Car-Ford Taurus Blue-SAB

3/18/2016 2:30 PM 180 Bus Gar Other (Provide Description), Vehicle Pick Up/Delivery took bus 17 back to MES, drove Douthat Route

☒ Start : 3/21/2016 (6)

3/21/2016 6:00 AM 60 Bus Gar Other (Provide Description), Vehicle Pick Up/Delivery monitor bus radio, bus 15 will not start -took bus 2 from MES to the driver and had Selena pick me up

3/21/2016 7:00 AM 90 Bus Gar Other (Provide Description), Travel, Vehicle Repair monitored bus radio, looked at bus 15 -finally started and brought to the garage

3/21/2016 8:30 AM 30 Bus Gar Email, Phone - Staff checked email, and spoke to driver on the phone about bus 15

3/21/2016 9:00 AM 210 Bus Gar Parts Ordering, Vehicle Diagnostics worked on bus 15 -hard to start Bus 15

3/21/2016 12:30 PM 30 Bus Gar Lunch took lunch break

3/21/2016 1:00 PM 150 Bus Gar Email, Other (Provide Description), Vehicle Pick Up/Delivery went to Millboro to get GMC from Sonny's house, checked email, monitored bus radio, worked 9.5hrs

☒ Start : 3/22/2016 (6)

3/22/2016 7:00 AM 120 Bus Gar Email, Meeting - Staff, Other (Provide Description) monitor bus radio, checked email, met w/ Steve about starting driver training for Kyle and Craig next week

3/22/2016 9:00 AM 90 Bus Gar Parts Ordering, Vehicle Diagnostics, Vehicle Inspection worked on bus 15, worked on BCHS trash truck Bus 15

3/22/2016 10:30 AM 90 Bus Gar Vehicle Pick Up/Delivery took bus 15 to BCHS and took bus 2 to MES

3/22/2016 12:00 PM 30 Bus Gar Lunch took lunch break

3/22/2016 12:30 PM 120 Bus Gar Email, Logs, Phone - Staff, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair worked on bus 22, worked on bus 4, checked email, finished logs, notified car driver of route change for Thursday

3/22/2016 2:30 PM 150 Bus Gar Other (Provide Description), Travel went to MES to drive bus for Tammy (trip), worked 10hrs

☒ Start : 3/23/2016 (4)

3/23/2016 7:00 AM 90 Bus Gar Email, Meeting - Staff, Other (Provide Description) monitor bus radio, checked email, spoke w/ drivers about upcoming trips

3/23/2016 8:30 AM 240 Bus Gar Vehicle Repair worked on blue GMC 07-Truck-GMC Blue-TRANS

3/23/2016 12:30 PM 30 Bus Gar Lunch took lunch break

3/23/2016 1:00 PM 240 Bus Gar Vehicle Repair worked on blue GMC, worked 10hrs 07-Truck-GMC Blue-TRANS

☒ Start : 3/24/2016 (5)

3/24/2016 7:00 AM	90	Bus Gar	Other (Provide Description), Vehicle Repair	monitor bus radio, spoke w/ VES about a missing back pack, began working on GMC	
3/24/2016 8:30 AM	150	Bus Gar	Parts Ordering, Travel, Vehicle Repair	worked on GMC, ordered transmission cooler lines, went to Covington to pick up parts	
3/24/2016 11:00 AM	150	Bus Gar	Other (Provide Description), Vehicle Repair	finished GMC, monitored bus radio -early release 12:30,	07-Truck-GMC Blue-TRANS
3/24/2016 1:30 PM	30	Bus Gar	Lunch	took lunch break	
3/24/2016 2:00 PM	60	Bus Gar	Email, Logs, Shop Cleaning	checked email, finished logs, cleaned shop, worked 8hrs.	

☒ Start : 3/25/2016 (1)

3/25/2016 7:00 AM	480	Bus Gar	Other (Provide Description)	GOOD FRIDAY!!!	
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☒ Start : 3/28/2016 (5)

3/28/2016 7:00 AM	90	Bus Gar	Athletic Schedules, Email, Phone - Staff	No School -Spring Break, checked email, went over spring travel schedule, spoke w/ Steve about starting new driver training this week	
3/28/2016 8:30 AM	210	Bus Gar	Vehicle Diagnostics, Vehicle Repair	worked on bus 4	Bus 04
3/28/2016 12:00 PM	30	Bus Gar	Lunch	took lunch break	
3/28/2016 12:30 PM	120	Bus Gar	Vehicle Pick Up/Delivery, Vehicle Repair	went to BCHS picked up trash truck for repairs and took back	10-Truck-Chevy Silverado-BCHS
3/28/2016 2:30 PM	30	Bus Gar	Email, Logs	finished logs for today, checked email, worked 8hrs.	

☒ Start : 3/29/2016 (4)

3/29/2016 7:00 AM	300	Bus Gar	Email, Purchase Orders, Vehicle Diagnostics, Vehicle Repair	worked on VES trash truck, checked email, finished po's <small>NEW</small>	
3/29/2016 12:00 PM	30	Bus Gar	Lunch	took lunch break <small>NEW</small>	
3/29/2016 12:30 PM	60	Bus Gar	Meeting - Staff	met w/ the school resource officer about having drivers more aware of their surroundings as (Alleghany) police are still looking for a person from last week seen following a bus and flashing a firearm <small>NEW</small>	
3/29/2016 1:30 PM	90	Bus Gar	Email, Logs, Other (Provide Description)	typed a letter to all drivers to hand out tomorrow, checked email, finished logs and called drivers <small>NEW</small>	

Add new event